



Iman Academy Southeast Elementary Scoring and Grading System

(Updated August 1, 2017)

Grading Scale – All Subjects (Grade 3, Grade 4, Grade 5)		
Letter Grades	Numerical Values	Description
A	90 - 100	Excellent Progress
B	80 - 89	Good Progress
C	70 - 79	Fair Progress
F	69 and below	Failing

Grading Weight (3 rd , 4 th , 5 th Grades) <i>Language Arts, Math, Science, Social Studies, Islamic Studies</i>	
Categories	Percentages
Classwork/Daily Grade	35%
Assessments/Tests	35%
Homework	10%
Projects	10%
Lab/Participation	10%

Grading Weight (3 rd , 4 th , 5 th Grades) <i>ARABIC</i>	
Categories	Percentages
Classwork/Daily Grade	35%
Assessments/Tests	30%
Homework	15%
Lab/Projects	10%
Participation	10%

Grading Weight (3 rd , 4 th , 5 th Grades) <i>QURAN</i>	
Categories	Percentages
Memorization	40%
Reading/Tajweed	30%
Tafseer	20%
Participation	10%

Iman Academy uses TEKS (Texas Essential Knowledge & Skills) which are the state standards for Texas schools. The standards list details about the curriculum requirements for every course and grade level. State-mandated standardized tests measure acquisition of specific knowledge and skills outlined in the curriculum. The TEKS are taught to students during the year and students take a standardized test based on the TEKS called the State of Texas Assessments of Academic Readiness (STAAR)



Iman Academy Southeast Middle High Scoring and Grading System

Year's Final Grade

The Year's Final grade in any subject is the average of 2 Semester's Average Grades.

Semester's average grade is the combination of the Semester Final Exam % (weight) of the semester and the average of the 2 Quarter's average % (weight) of the semester.

Year's Final Grade and/or Semester Average Grade will be listed in number and letter as follows.

"	90-100	A	Excellent
"	80-89	B	Very Good
"	75-79	C	Good
"	70-74	D	Pass
"	0-69	F	Fail

Middle School Grading:

Quarterly

- " Homework of grade 20%
- " Classwork of grade 30%
- " Quizzes 15% of grade
- " Tests/Projects 35%

Semester Final Exam

- " Semester Final for 6th grade is 10% of the semester
- " Semester Final for 7th & 8th grades is 15% of the semester
- " Will cover subject materials for 2 quarters
- " Students will receive study guides and reviews before the final is administered

High School Grading:

Quarterly

- " Homework of grade 15%
- " Classwork of grade 25%
- " Quizzes 15% of grade
- " Tests/Projects 45%

Semester Final Exam

- " Semester Final for High School is 20% of the semester
- " Will cover subject materials for 2 quarters
- " Students will receive study guides and reviews before the final is administered

Semester Finals Exemption Qualification Policy

Iman Academy Southeast

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Note:

- 1- Four (4) unexcused tardies equal 1 unexcused absence.
- 2- Four (4) unexcused absences in a semester will disqualify a Semester Final Exam exemption and will result in taking the semester final exam in that subject.
- 3- A Subject Semester Final Exam is exempted either in Fall Semester or Spring Semester, but not in both semesters.
- 4- Middle Schoolers may have up to 3 exemptions from finals in each of the Fall Semester and Spring Semester.
- 5- High Schoolers may have up to 4 exemptions from finals in each of the Fall Semester and Spring Semester.
- 6- With the Principles permission, the top 3 students in a class will be permitted to exempt one extra subject per semester totaling of 4 exemptions for Middle and 5 exemptions for High, which may result that one subject may be exempted in both semesters for high schoolers.

Semester Final Exemption Qualifications per subject

- " Less than 4 unexcused absences in a semester for the subject
- " No suspensions ISS or OSS
- " No Major violation of Student Code of Conduct
- " Subject Grade Average of 90 or higher in the subject
- " Have turned in the semester review assignment for the subject as Homework or Classwork
- " Pass the STAAR/EOC (Meet) & I-READY (at Grade Level / Green - no Yellow or Red).
- " High School Advanced Placement (AP) Exemptions,
 - " Must be enrolled in the AP class which the AP exemption is being granted
 - " Must take the AP exam for the class being exempted
 - " Must take fall final, except in AP English
 - " All discipline, attendance, grade requirements and obligations for standard exemptions must be met for an AP exemption
- " High School EOC EXEMPTIONS – exemptions based on EOC performance.

Qualifications for EOC Exemptions:

- " PASSING ALL PORTIONS – Students must pass ALL portions of the EOC tests in order to earn 1 EOC exemption. This can be taken in any class. *Students may not exempt the same class in the fall and spring for this exemption.*

If EOC scores are not received before the close of the school year, those exemptions may not be granted for the school year.

GRADING PROCEDURES

1. Number of Grades:

- Daily (Homework & Classwork)
 - Each of ELA & Math – 4 min – 5 max (total of HW and CW together) per week.
 - Each of SCI & SOC – 3 min – 4 max (total of HW and CW together) per week.
 - Each of Arabic, Quran, Islamic Studies – 2 min – 3 max (total of HW and CW together) per week.
- Quizzes - 4 min – 6 max per 9 weeks
- Tests & Projects – 3 min – 5 max per 9 weeks

Homeroom team will coordinate teachers' assignments to avoid subject conflicts so:

- 1- For Middle Schoolers no more than 5 assignments (combination of HWs, Quizzes, and Tests) due per day with no more than 2 tests per day.

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- 2- For High Schoolers no more than 6 assignments (combination of HWs, Quizzes, and Tests) due per day with no more than 2 tests per day.

2. Make up work/Tests/Retakes

- Minimum of one (optional two) reassessment for mastery is required in each subject per quarter.
- Students who do not demonstrate overall mastery of the TEKS or other Non-TEKS subjects (failing <70) on a major assessment are re-evaluated after they are re-taught, or after additional activities are provided. Students are provided the opportunity to receive additional instruction prior to the single re-assessment. Teachers will maintain documentation of student participation in re-teaching opportunities, such as a tutorial sign-in sheet or tutoring log.
- Re-assessment may include, but is not limited to, special assignments, test corrections, or an additional formal test within 10 days.
- A grade of 70 is the maximum that can be earned on the re-assessment opportunity.
- Content areas may make exceptions that would be more lenient but not more stringent.
- This policy excludes final exams and dual credit courses.
- Minimum reassessment for mastery is required, except in cases of cheating (i.e. copying, plagiarism, dishonesty of any kind).

3. Extra Credit/ Bonus:

- As needed – assigned at the discretion of the in all categories (HW, CW, Quizzes, Tests, Projects) to support the students' progress and improvement.
- Standardized by departments and content area. Similar in amount of points and type of assignment.

Progress Reports

Parents will receive a progress report at 4.5 weeks of every 9-week.

Report Cards: Report cards are sent home with students at the end of the 1st, 2nd, and 3rd 9 weeks. Report cards are mailed to parents on the Thursday following the end of the school year.

Parent Contact: Successful parent contact will occur, if a student is in danger of failing (less than 75), by the end of the 6th week of each marking period or if/when the student is failing between the 7th - 9th week of each marking period (fails the 9-week grading period). Successful contact is defined as an email correspondence between the teacher and parent or a phone conversation.

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